

**IRS
REPORTER
DEMO
DOWNLOAD
INSTALLATION
&
USER'S GUIDE**

WELCOME TO THE IRS REPORTER DEMO

Thank you for choosing to explore Data Systems Design's IRS Reporter. We hope your exploration is both enjoyable and educational.

Your Demo is an actual live system, modified to limit the number of returns which may be entered, up to 15 entries per return type i.e.. 1098, 1099MISC, etc. Otherwise, you have a fully functional REPORTER.

Our Users become part of the DSD Software Team. We encourage suggestions, ideas, comments, and even criticism. We have found their input to be one of the best ways of continuing to make IRS Reporter a better system every year.

As you work your way around the DEMO, please don't hesitate to contact us if you have any questions or comments. E-mail: Support@IRSReporter.com or Support@dsdsoftware.com, phone: 304-727-5786

We'll remind you here and again later, the Password is DEMO

IRS REPORTER DEMO INSTALLATION

Your IRS Reporter Demo installation is a single workstation system and is set to automatically install onto the local C:\ drive. For simplicity, please use the default settings. The installation working folder is c:\DSDDemo and the IRS Reporter will install inside that in C:\DSDSetup\IRX08.

Technical Notes:

DISPLAY RESOLUTION for IRS REPORTER must be above 800X600 pixels

You must be logged on to your PC as a "Power User" or "Administrator".

- **CLICK DEMO DOWNLOAD**, the **File Download Screen** will display. The DSDDEMO.EXE, this is a zipped file. You'll want to <Click> "SAVE". Save it where ever you wish, but NOT ON THE DESKTOP (use Down loaded programs, etc) When the download is complete <Click> "RUN"
- The 2008 REPORTER General Information Screen will display. <Click> "OK"
- The Unzip Screen will display. We suggest leaving the path as displayed, however it may be changed using Browse. (DO NOT Unzip this File to your Desktop, do not change the other options. <Click> "UNZIP" to continue. The results of the unzip process will display <Click> OK

DEMO INSTALLATION: The "WELCOME TO THE IRS REPORTER" screen

- Screen displays, Press **ACCEPT** for the Tax Year 2008 Demo
- IRS REPORTER **Installation Considerations** and **Demo Installation** Screen displays, Press **Install IRS Reporter Demo**



- You will be returned to the Demo Installation Screen, Press **FINISHED** and you **REPORTER DEMO** will be waiting for you.

IRS REPORTER DEMO GUIDE

ACCESSING IRS REPORTER® Demo

CLICK: Start, Programs, Highlight IRS Reporter, click: IRS Reporter Demo

The Log On Password is **DEMO** (not case sensitive)

****CLICK Help on the Tool Bar to learn your way around the REPORTER****

GETTING STARTED

To get you started we have completed several Options to help you quickly begin experimenting with the REPORTER:

- IRS Transmitter Information

- SSA Submitter Information

- 1 Payer's Data

- 1 1098 Return's Data

- 1 1098-C Return's Data

- 1 1099-INT Return's Data

- 1 1099-LTC Return's Data

These are only examples, however all Return types are accessible for entries

Add, delete, change, print, etc any/all data

The Quick Reference Guide provides additional help & "How To"

Above all, remember support is only phone call away, 304-727-5786

Thank you for allowing us to introduce IRS Reporter to you and let us hear your thoughts about the software.

We hope to soon, officially welcome you to the IRS Reporter family.